



Job Description: Customer Service (CSR) and Food Preparation

Job Type: Part-time. Hours of operations are 11 am – 8 pm

Compensation: Hourly \$8.05 -\$9.00 based on qualifications + tips

Location: East Bay Drive, Clearwater, Florida

Job Overview:

The CSR will have an exciting opportunity to work in a new Middle Eastern bakery and restaurant. The CSR will be responsible for providing customers with a pleasant and inviting atmosphere; along with helping the rest of the staff in managing the restaurant.

Duties and Responsibilities:

The job duties and responsibilities will include, but are not limited to:

- Greet and welcome customers to the restaurant
- Take orders, process payments, and customer phone calls
- Prepare customer orders and help with kitchen prep activities
- Bag, box, wrap, and distribute orders
- Cleaning, maintaining, and stocking the dining room and kitchen
- Participate in marketing and promotional activities (up-selling, distributing coupons, menus, sampling, etc)
- Assist with kitchen activities during slow periods

Job Expectations:

- Serves great food with great service and great attitude
- Ensures tasks are completed in timely manner
- Handles high pressure situations and tasks
- Communicates and expresses ideas to better service our customers

Required Skills:

- Prior experience in customer service role
- Strong communication skills and the ability to communicate with diverse individuals
- Regular, predictable, and reliable attendance
- Organizational skills to maintain an efficient and organized environment
- Ability to handle the physical demands of a restaurant – standing, lifting, carrying, personal hygiene

How to apply:

Visit www.eastbistro.com, download the job application from the “CONTACT” page and email the completed application to info@eastbistro.com